

# Emergency Plan Information

## FIRE

1. Shout: "Fire Fire Fire"
2. Use Pull Station Alarm
3. Safely use Fire Extinguisher
4. Evacuate to safety

## EVACUATION

1. LEAVE BELONGINGS
  - Do not collect personal items, as they will slow your evacuation
1. LEAVE BUILDING
  - Leave via the nearest exit
2. REPORT IN
  - Find the nearest assembly point and report your name to who is in charge

## USING A FIRE EXTINGUISHER

1. Pull the pin
2. Aim at the base of the fire
3. Squeeze the handle
4. Sweep back and forth

## EARTHQUAKE

1. DROP
  - Drop to the ground
2. COVER
  - Take cover underneath study furniture, and crouch with your face covered
3. HOLD ON
  - Hold on until shaking stops

## ACTIVE ASSAILANT

1. RUN
  - Encourage others to come, but don't wait for them
2. HIDE
  - If you can't RUN, hide
  - Block the door, lights off & stay quiet behind furniture
3. FIGHT
  - Only if YOUR life is in danger should you fight

## TSUNAMI

### AFTER AN EARTHQUAKE:

1. GET TO HIGHER GROUND
  - The shaking of the ground is a warning to leave NOW!
2. STAY THERE
  - Tsunamis can occur for many hours after an earthquake and will arrive in multiple wave events